Approved For Release 1999/09/07 : CIA-RDP78-04718A002600330006-3

CONFIDENTIAL

SEP 18 1958

MEMORANDUM FOR: [redacted]

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Each year the Agency selects a small number of employees to attend the various senior colleges under the cognizance of the Armed Forces, the Joint Chiefs of Staff, the Department of State and Harvard University. This year you have been nominated by the Deputy Director (Support) for the Army War College. You were recommended for this developmental training assignment by the Administration Career Service and were selected from a number of well-qualified individuals who had been nominated by the various Support Services. Tentatively, the CIA Career Council will meet on 25 September 1958 to make a final selection of candidates for recommendation to the Director of Central Intelligence.

You and the other nominees advanced by Deputy Directors will be invited to appear before the Career Council during that meeting. At that time appearance and demeanor will be considered by the Board in evaluating the relative merits of individuals but of even greater importance will be your enthusiasm for this assignment and your response to questions which the Council customarily propounds to all candidates. Normally, they include the following:

How do you consider this training important to your personal development?

In what way will this training be of benefit to the Agency?

In what way do you feel that your background and experience have prepared you to participate effectively in this course as a representative of this Agency?

In what way is this training related to your long-range aspirations in the Agency? Are these aspirations consistent with your career plan?

I am bringing this to your attention because as a member of the Career Council I am well aware of the importance to the individuals of their preparation for this interview and, also, because as the Deputy Director (Support) and your sponsor for this training I hope that you will be selected for this important developmental assignment.

L. K. WHITE
Deputy Director
(Support)

SA-DD/S:JER:ljh (17 Sep 58)
Distribution:
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1 - Head of Admin. Career Service
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